**Proposal for Leadership and Procedures in Q1&2 2021**

**1) Leadership for the following 19 key roles needs to be nominated and confirmed. Those leaders willing to remain in existing positions will be asked to do so:**

* Church Clerk
* Trustee Board (3 members)
* At-Large Administrative Board Members (3 members)
* Buildings & Grounds Committee (2 members)
* Finance Committee NEW (3 members)
* Personnel Committee (2 members)
* TCCC Administrative Committee (2 members)
* Row House Oversight Committee NEW (3 members)

**2) The Board of Deacons will identify at least 5 members to serve in 2021. 100% of their focus will be on congregational ministry and care.**

**3) Returning at-large members of the Administrative Board (serving terms for 2021 and through 2022), and representatives from church boards and standing committees will continue to serve as a streamlined Administrative Board.**

* For the first half of 2021, no additional, at-large members will be nominated to the Administrative Board
* Committee representation to the Administrative Board will occur on an “if available” basis
* The streamlined Administrative Board will function to approve customary requests by the Finance Committee and other standing church committees. Information will be shared via Basecamp and meetings via zoom will be called as required. Requests requiring major financial commitments or arrangements will be referred to the church’s congregation for vote.

**4) The Finance Committee will assume responsibility for all customary decisions regarding banking, bill paying, receipt of gifts & offerings, record-keeping and reporting. They will also relate directly with the church’s financial services company (JP Consulting, Inc.). Any questions outside the established parameters of operation, as outlined in the Church Manual, will be brought to the Administrative Board or the church congregation for vote.**

**5) A budget for the first half of 2021 will be approved by this year’s Administrative Board and presented to the congregation in early December.**

* All church entities with identified budgets will be instructed to authorize only those expenses which are absolutely necessary.
* The Finance Committee will have the authority to grant requests that are within established guidelines or refer decision to the Administrative Board or the church congregation.

**6) Tabernacle Church will return to the normal Leadership structure in Q3 2021 unless the Church votes to approve an extension of this proposal.**