## THE TABERNACLE BAPTIST CHURCH

QUARTERLY BUSINESS MEETING May 16, 2021



#### TABERNACLE BAPTIST CHURCH CALLED BUSINESS MEETING via Zoom January 20, 2021

**Present:** Margaret Ailes, Kathy Allen, Larry Allen, Mamie Ruth Blanton, Heather Crislip, Lugene Fernald, Paul Fernald, Judy Fiske, Ellen Fleming, Linwood Fleming, Bill Gradwell, Brenda Gradwell, Jay Hartman, Nathan Hatfield, Dan Herman, Penny Jenkins, Woody Jenkins, Jenny Jones, Jerry Jones, April Kennedy, Kyle Kennedy, Anita McCarty, Kathy McGraw, Beth McMahon, Terry McMahon, Carol McMurray, Jim McMurray, Tim Pohl, Amanda Rone, Sterling Severns, Ron Simmons, Linda Southworth, Donna Soyars, Jim Soyars, Tori Tyndall, Denise Walters, Bill Welstead, Jr.

The meeting was called to order with prayer by Pastor Severns at about 8:00 PM using the Zoom virtual meeting application. He explained that this meeting would be to respond to any questions people had about the TBC and TCCC budgets or the Leadership nominations with voting actually occurring immediately after the meeting up until noon on Friday. He asked anyone who had questions to type those in the Chat. No questions were posted.

Pastor Severns expressed his appreciation for the extensive work performed by Tim Pohl, Terry McMahon and Nathan Hatfield in preparation of the documents being considered this evening. He added that as we vote on the 6-month budget we need to know that we may very well not be in a financial position to meet that budget. The staff will be focusing on simplified and minimal spending and, if exceptional needs arise, they will be brought before the church. After the election of the full leadership team, he will be reaching out to each group asking them to meet and set their agendas for the next six months.

He went on to share that the annual reports from the various 2020 committee chairs that are being submitted for the 2020 Book of Reports will be merged with the information received from the current survey and presented at the annual meeting on January 31<sup>st</sup>. There is no significant business to be accomplished at that meeting, and the time will be used to begin the discernment process. The plan is to spend 30 minutes presenting information from reports and the survey and then to break out into separate rooms with facilitators guiding the discernment conversations.

Terry asked that we also acknowledge the work of the Finance Committee for putting together the church budget and Erin Braford and the TCCC Administrative Committee for the TCCC budget.

Reminding the group of previous conversations, Woody Jenkins asked if there is any plan to get an ad hoc group together to work on stewardship. Pastor Severns responded stating that new Administrative Board and Finance Committee will be setting their priorities for 2021 and this will certainly be one of them. They will determine whether one of these groups will work on this or put together an ad hoc group to do it. Terry McMahon affirmed this need reiterating that in the past few years the church has not had the income necessary to sustain our budgets.

Pastor Severns also shared that the church has been in conversation with Cindy Walker Hutchinson, original director of TCCC. Currently she is director of Excell, a program focusing on early language and literacy. She is seeking to relocate Excell to the third floor of the Williams Building. Donna Soyars and Jay Harman are evaluating the physical changes that might be needed. Peggy Strong and Bonnie Bailey are answering questions regarding the Facilities Use requirements.

The meeting was closed 18 minutes after it began with links to the voting ballot made available in the Chat and through TAB Weekly.

Respectfully submitted, Penny Jenkins, Clerk

#### TABERNACLE BAPTIST CHURCH ANNUAL BUSINESS MEETING via Zoom January 31, 2021

**Present:** Margaret Ailes, Kathy Allen, Larry Allen, SaraAnne Burgess, Andrew Crislip, Betsy Cobb, Heather Crislip, Judy Fiske, Bill Gradwell, Brenda Gradwell, Nathan Hatfield, Penny Jenkins, Woody Jenkins, Jenny Jones, Jerry Jones, Doris Kelley, April Kennedy, Kyle Kennedy, Spencer Law, Sandi Lowery, Anita McCarty, Kathy McGraw, Beth McMahon, Terry McMahon, Carol McMurray, Jim McMurray, Jerusha Moses, Naomi Reddish, Tim Reddish, Amanda Rone, Anita Rourke, Laura Severns, Sterling Severns, Ron Simmons, Linda Southworth, Donna Soyars, Jim Soyars, Martin Tiller, Tori Tyndall, JJ Vega, Bill Welstead, III.

The meeting was called to order with prayer by Pastor Severns at 2:06 PM using the Zoom virtual meeting application. He explained that this meeting would be a bit different in that the majority of the time would be spent in breakout rooms beginning to work on the discernment process that the church is undertaking. He asked if there were any questions regarding the minutes from the previous 3 meetings (October quarterly, December called, and January called meetings). Amanda Rone had created an online voting document to be used to approve the meeting minutes. Voting results were 91% approving and 9% abstaining. He thanked those who had submitted reports for the 2020 Annual Book of Reports and shared that the complete document would be made available digitally soon.

Jim Soyars gave a financial report for 2020. Reports will look differently since they are now using QuickBooks format. This year there was a deficit of \$45,000 which will be offset by the PPP dollars the church has received. The report by the church to obtain a grant for the \$70,982 has not been finalized to the government. The church is currently working off of a 6-month budget and working diligently to keep the use of funds down. The committee is also researching methods to improve giving. A more detailed report by the Finance Committee is available in a recorded video available on the church's website.

Pastor Severns then showed a video on what the period of spiritual discernment will look like. During the process we will be digging deeply into answering the questions, "Who are we?", "What has God called us to do or be?", and "Who is my neighbor?". In February and March, many opportunities will be offered for folks to gather in many different settings to begin this process. Ultimately, it is hoped that some will be called to serve on a Discernment Leadership team to continue working on this.

The attendees were then sent into various breakout room with a facilitator assigned to each to continue conversations addressing guided questions. The results of the recent survey calling for journaled comments were shared with each group.

The meeting was closed by the facilitator meeting with others in individual breakout rooms as they completed their work at about 3:30 PM.

Respectfully submitted,

Penny Jenkins, Clerk

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## CHURCH CLERK REPORT 2021

ON ROLL – DECEMBER 31, 2020	
On roll (includes out-of-town members)	839
Active members	576
NEW MEMBERS	
Transfer in by Letter	0
By Statement	
By Baptism	
TOTAL ADDITIONS	0
LOSSES	
By Death	2
Ruth Haas, January 6	
Charles (Chuck) Corbin, April 27	
By Transfer Out	
By Request	
TOTAL LOSSES	2
ON ROLL – December 31, 2020	
On roll (includes out-of-town members)	837
Active members	574

## ASSOCIATE PASTOR'S REPORT

**Rev. Meg Lacy Vega** 

I can't believe we are nearly halfway through 2021 as I write this! Where does the time go? This year started off with a slow, strange pace. The cold weather pushed us all inside and intensified our Pandemic-isolation. Since early April, things in the city, and in our congregation, have slowly opened up, and the light at the end of the proverbial tunnel seems to grow closer each day. All the while, we have continued to worship, pray, connect, and grow together, in ways both small and large. Here are some snapshots from the year so far.

#### **Youth Ministry**

- Mission The Tab Youth have been serving around the city this winter and spring. In February, we had our monthly youth event serving with Tab's Community Ministry one Saturday morning, with a picnic lunch in the Fan afterward. We had a great group of students who did some amazing work getting items in the food pantry sorted and stored, clothes put away, and engaging with neighbors as they loaded cars in the Alley. In April, we joined churches around the city and the state for CBFVA's Mission Madness event. It opened with worship in the parking lot of Central Baptist Church, and then we dispersed to our mission sites from there. The Tab Youth served at the Anna Julia Cooper Episcopal School in Church Hill, fortifying over 30 picnic tables and benches for outdoor school this spring. We also enjoyed the local Church Hill eatery Proper Pie for lunch (delish!) and an ice cream truck back at Central Baptist to wrap up the event.
- Youth Discipleship & Events Youth Circle continues to meet weekly on Sunday afternoons on the Portico, weather permitting. January was a challenging with the cold and rain, but from February onward we have been able to meet fairly consistently. We gather to study the scripture lesson used in worship each week, following the Narrative Lectionary, and unpacking the text in creative, conversational, and experimental ways. Bonnie Dance and I co-lead this group, and she has brought such fabulous energy and creative ideas for our gatherings. Youth Arts + Tech also began meeting on Sunday afternoons in March, to prepare videos and other creative pieces for worship. Spencer Law, our pastoral and tech intern, along with Amanda Rone and Judy Fiske have been the fearless leaders for this group, teaching students about everything from photo design to livestream. In addition to our regular Sunday activities, we've had a handful of group events, including a picnic at Maymont in March to celebrate the arrival of spring!
- CampRVA Tabernacle Youth are partnering with five other congregations for a safe, socially-distant summer camp coming in July: CampRVA! This outdoor evening camp will include bible study groups, mission projects, and nightly worship with youth from other Baptist congregations in the city, including Bon Air, Second Baptist, Huguenot Road, Derbyshire, and River Road. While the camp does not take place until the summer, the planning began in March, and I was asked to serve on the leadership team coordinating worship for the icamp, which has kept me busy connecting with partners across the country —including Lesley-Ann Tommy from Metro Baptist Church in NYC, who will be leading the music! The camp's theme, "Color My World", is about helping students celebrate ALL of God's creation and discover how we can tap into that creative genius with our lives. Stay tuned for more to come!

#### Discipleship

- **Circles** Our Sunday school classes and Circles continue to meet regularly and provide the backbone for community and spiritual formation during Pandemic-church. I am so grateful to the leaders of our Circles for being a point of connection, growth, and consistency. This winter we added a new circle, the **Women's Circle**, geared toward young mothers. This Circle is led by **Abigail Ballew and Elizabeth Scholla** and has been a place of support and spiritual nurture for a dozen women.
  - Women Talking Politics Linda Southworth so graciously agreed to lead this short-term book study with me in January and February, hoping to offer space for us to consider the deep divides that have arisen in our country (and our churches) in the past few election cycles. Our signups were overflowing, with 17 participants for the group, and together we read our way through Sarah Stewart Holland and Beth A. Silvers's book *I Think Your Wrong (But I'm Listening)*. Our seven weeks of conversation, prayer, and discernment

were a powerful antidote to political division, and helped us envision a different way of engaging in political conversations that have our values at the center.

- Storytelling with Scripture I have had the beautiful privilege of working with Nancy Waldo to create a podcast series this winter called Storytelling with Scripture. In this series, we use Nancy's spiritual writings, written in the vein of Hebrew Midrash, to enter into the Scripture from the perspective of those people who encountered Jesus. What did they think and feel in their experience with Jesus? What led up to this moment? How did their lives change after? Nancy and I are about halfway through recording this series and hope to release it this summer.
- **Discernment** Along with our ongoing discipleship offerings, in January we began offering opportunities to engage in Discernment as individuals and as a congregation. These groups meet to pray, try on spiritual practices, and engage in conversation about what God is doing at Tabernacle and where we feel God is calling us next. A huge thanks to Sterling Sevens and Ron Simmons for guiding this effort. I enjoyed making Spiritual Practices videos for to help ground these conversations in God's presence, as well as participating in and leading some of the discussions.

In the months of Spring and Summer ahead, it feels like we will begin to re-emerge from the isolation and disconnection of the Pandemic. While we are all excited to find a new sense of normal, it would be easy to think we could just "go back to the way things were before." Unfortunately, there is no going back. Church will look different in the months and years ahead. My prayer is that we will collectively tune into the ways God's Spirit is stirring and find a new way forward that is close to the heart and mission of Jesus.

In love, Meg Lacy Vega

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#### MINISTER OF MUSIC AND WORSHIP REPORT

**Dr. Judy Fiske** 

The first three months of 2021 have certainly been different than the first three months of any previous year. The liturgical rhythm was present, but that was about all that seemed familiar. The year began with the Chrismons being removed from the tree to be replaced by Epiphany stars. For the first time ever, the tree remained in the sanctuary after Christmas. The thought of removing it just made the room seem too empty and sad for the Epiphany season. So it was covered in gold crocheted stars and the Chrismon stars for the season. It may have been difficult to see them on the Livestream, but they were there to celebrate the light of Jesus growing ever brighter each week in Epiphany.

For several of us the season of Epiphany was a time of seclusion and worry as we waited out quarantines related to COVID exposures and in my case an actual COVID diagnoses. Fortunately, I have great staff and am surrounded by amazing volunteers as well and was really not missed very much! Worship, handbells and solo recording continued on in my absence under the leadership of Ron Simmons, Terry Witt, Ryan Corbitt, Amanda Rone and Spencer Law. I provided a little direction, but they carried the majority of the work. Fortunately, February brought COVID vaccines as well as the season of Lent and we could begin to open up the building a bit for worship readers and for youth worship arts.

The Lenten season began with an online Ash Wednesday service where people were encouraged to make their own ash and each person imposed their own ashes on their foreheads or shared the experience with their families. Several of us shared a Maundy Thursday meal with one another on Zoom and then we enjoyed a Good Friday program that was centered on the Seven Last Words of Jesus. This program included readings and solos by Matt Smith, Linda Harlow, Nathan Hatfield, Terry Witt, Ron Simmons and Amanda Rone. It was available on Livestream beginning at 12:00 PM. Much of the beauty of worship in the Lenten season is due to the hard work of Amanda Rone, Spencer Law, Ryan Corbitt, Ron Simmons, Terry Witt and my group of faithful handbell ringers and soloists. They have remained creative and energetic throughout the trials of the past year. Easter Sunday featured a virtual sunrise service consisting of handbell selections and solos as well as our regular Easter service.

Beginning in March we had a family come into the building each week to help lead different aspects of the worship service live. This helped us to make a plan for the reentry of the congregation into worship!! This happened on May 2 after several weeks of trials in April.

I am pleased to be on the way to a return of some live singing in our worship services and for the return of youth Worship Arts. I am looking forward to discovering what God has in store for us in the coming year. I am sure it will be exciting and different from 2019/20. I know that all of us are praying as we listen for God to speak.

#### **MINISTER OF CHILDREN & FAMILIES REPORT**

**Rev. Dr. Jerusha Moses** 

Fellowship and Discipleship: The children participated in small group fellowship and study during Sunday School, Sundays 10:00-10:30AM. This zoom group was led by Martin Tiller and Jerusha Moses. The participants included Jackson and Parker Snipes, Alden Kennedy, James, Emma, and Luke Braford, Mae Corbitt, Clara Ayers, Emmi and Nikki Fogel, and Johnni Philipps. Rachel Tiller, Julian Wright, Adah and Cora Reddish joined Sunday School this guarter. The Braford kids invited their friend Aubrey Ward to visit Zoom Sunday School. Links to children's YouTube bible videos (Saddleback Kids) and Sunday school lessons were updated weekly on the Children's Ministry Group on Facebook. Study packages consisting of craft materials, Easter eggs, bible study sheets, and coloring pages for Lent and Easter were dropped off at children's homes each week. Amanda Rone posted a link to Children's Lenten resources on the church's website. Mrs. Judy Fiske and Mrs. Helen Davison made videos for children to sing along and posted them on the Children's Facebook Page. Jerusha Moses researched and put together a pandemic-friendly children's curriculum with crafts with the help of the church's printing facility, consulting online resources such as Saddleback Kids videos and Oriental Trading. The new "Countdown to Lent" sticker sheets were an effective Lenten educational tool, as expressed by one grandparent, Mrs. Alicia Phillips.

<u>Children's Team:</u> The Children's Team had their first (zoom) meeting in a year on Thursday April 22, 2021, and the following were discussed: Nursery, Worship Explorers, Worship Bags, and summer events. The team members present were Jessica Corbitt, Mark Snipes, Martin TIller, and Erika Sexton. With the help of the team, a poll was conducted on Facebook to survey the needs of young families.

- 1. Nursery: Our nursery worker Kara Faisson is unable to return; the children's team has contacted TCCC's Director Kristen for names and suggestions. Nursery needs, like physical space, toys, and vaccinated volunteers are currently under discussion.
- 2. Hybrid Sunday School: 2 families are ready for in-person Sunday school. 4 families will continue to be present virtually.
- 3. Worship Explorers: We hope to experiment on two forms of Worship Explorers (during the Sermon time of Sunday morning worship) which will largely depend on the number of participants and volunteers. In the first form, children will gather in the back of the sanctuary in their respective spaces/hula hoops/carpets to work on worship activities. In the other form, children will gather outside the sanctuary in the children's playground for play and worship activities.

Issues we are currently facing in Children's Ministry:

- 1. Procedure: It is unrealistic to expect the kids and volunteers to jump back into the old routine. Some kids have not set foot in a classroom since March 2020, and volunteers may not want to pick back up everything they did before. Classroom/Sunday school/nursery norms will need to be reestablished and possibly reformed.
- 2. Parents: While some parents are yearning for their children to connect and interact with other children in the church, other parents are cautious due to COVID concerns, asking for adequate vigilance and controlled social distancing during play and study.

12 families expressed interest in in-person worship and worship bags for their children. 7 families expressed that they had no idea what they're doing in this season. 4 families expressed interest in nursery care for their infants/toddlers during Sunday morning worship.

1. Volunteers: Since children have not received the COVID vaccine, some older adults, who have immunity concerns, are not fully comfortable working in close proximity to children. It has been a challenge finding vaccinated volunteers as the youth helpers have not received the COVID vaccine.

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#### **COMMUNITY MINISTRY REPORT**

## **April Kennedy**

Sometimes it's easy to get caught up in the details of providing food and clothing to neighbors who rely on us to meet those basic needs. There are a lot of logistics to handle, volunteers to coordinate, and boxes to pack each week. But, our calling to our neighbors is about so much more than food.

As I interact with neighbors I see Christ. Our neighbors model what it looks like to put aside their own desires to help each other. Whether it's caring for a sick family member, providing rides to the food pantry, or holding others accountable through daily devotion reflections, our neighbors are regularly showing us how to be more like Christ.

Our weekly visits have decreased over the past few months. Whereas we were seeing over 100 households each week in the final quarter of 2020, we are seeing between 60 and 70 households a week now. Other food pantries are seeing this shift as well. This has given us the luxury of not being in a rush when our neighbors pull into our alley or walk up to the table. We have been able to provide a hot breakfast sandwich one week a month and look forward to the day when we can share the meal together around the table.

In other news, we successfully completed the Biennial Review with FeedMore in April. This inspection is required to check our compliance so that we can remain a partner agency. As in many other areas of our church, our youth are showing up to lead and serve in multiple roles with Community Ministry. We have also moved around so much food that even our "new" carts can't keep up with the demand. Thankfully we have two wonderful volunteers who have learned how to replace wheels and keep us rollin'.

Thank you for praying for our neighbors and the work of Community Ministry. Thank you for responding with donations of food and clothing. Thank you for showing up to pack boxes and speak with our neighbors. Please continue to pray for us as we transition the ministry to best meet the needs of our neighbors, and when you are ready to come work beside us, there is a place waiting for you.

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## TABERNACLE CHILD CARE CENTER REPORT

Kristen OSullivan, Director

## As of May 11, 2021:

TCCC services 45 families, 77 children. It employs approximately 45 full and part time staff members. TCCC provides discounted child care for 2 TCCC employees and 1 TBC employee.

- 1. Building/Projects: William's Building
  - a. The staff held its annual big cleaning day in February, where the furniture is removed, walls, windows, woodwork, and carpets were cleaned.

b. Following the closure due to COVID-19 exposures, the entire building including all walls, toys, and furniture were disinfected, carpets cleaned, and items laundered in January.

c. New doors were added at the old TCCC entry in the alley way and a snack closet that once led to the row homes.

d. A teacher resource center and a school library were added.

e. Water quality testing for lead was conducted and added to TCCC's annual safety procedures.

2. Programming and Special Activities

a. TCCC continues to operate using VDH mitigating guidelines that include limited access to the building, classroom cohorts, and added cleaning routines.

b. In April 2021, all staff participated in a COVID-19 procedures refresher training.

c. In April 2021, all staff participated in warm weather and sunscreen best practices training.

d. A new onboarding system for staff training was developed which includes more one-on-one training, self-guided trainings and quizzes, and mentorship.

e. In February 2021, TCCC staff members participated in professional development hosted in-house that focused on lesson planning, curriculum development, and developmentally appropriate milestones and activities.

f. Two full time teachers are pursuing their Child Development Associate certificate (CDA), expenses covered by TCCC through the Frances Thrift Scholarship Fund.

g. In March 2021, the school participated in celebrating National Reading Awareness with a week focused on books, story-telling, rhyming and poems.

h. Parent teacher conferences for the Pre-K, and JK rooms were held in the Spring to help parents during the Covid-19 shutdown address concerns and make decisions regarding kindergarten.

i. Performance evaluations and merit raises were conducted and awarded in January and February 2021.

j. TCCC hosted an Easter Egg Hunt on site, held per class to continue pandemic mitigation practices.

k. TCCC's licensing body is transferring from the Va Dept. of Social Services to the Va Dept. of Education.

1. TCCC is participating in the Professional Development Grant (PDG) which coincides with the new legislation and the required United Measurement and Improvement System. This will be a required practice for all publicly funded child development facilities and could eventually be a licensure requirement. Participation involves an entire year of practice, curriculum support, training, and possible grant funding/teacher incentives.

m. TCCC has developed a coordinated curriculum across all classrooms for the Walker Room through Junior Kindergarten. Weekly lesson plans are posted in the classroom weekly.

n. Extra-curricular vendors are returning to TCCC this summer, providing the vendor can provide safe health practices that would not add additional risks to the children's exposure to the COVID-19 virus.

o. TCCC closed down operations due to COVID-19 exposures for two week in January per the VDH recommendations.

p. TCCC closed down the Pre-K classroom and all associated siblings for two weeks in March/April due to COVID-19 exposures per the VDH recommendations.

q. TCCC employees have had access to vaccines since January 2021 and are working through the process with most existing personnel fully vaccinated and new hires in process.

TCCC Committee updates: Alexa Pinzon, TCCC parent, joined the Ministry Committee.
Financial status:

. TCCC developed an employee tuition discount scale and policy to better recruit potential teachers and remain fiscally responsible.

a. TCCC developed an employee payscale using data on education, trainings, and years of experience as its guide. Merit increases are tied to mandatory annual trainings, completion of 16 hours of professional development, and participation in weekly lesson planning.

b. TCCC awarded each full time staff member 8 additional PTO hours in honor of their birthday, to recognize their added efforts during the pandemic and to foster time off and responsible mental health practices.

c. TBC and TCCC have submitted an application for additional funds through the Payroll Protection Program.

d. TCCC has received three grants from the CARES Act in response to remaining open and providing services in accordance with VDH guidelines during the pandemic.

e. As of May 2021, 9 full time employees receive a monthly health stipend to cover health insurance expenses.

f. For further details see TCCC Financial Reports included elsewhere in this Quarterly Business Report .

Blessings,

Kristen OSullivan, Ed.S TCCC Director

## **BOARD OF DEACONS REPORT**

No report this quarter.

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## ADMINISTRATIVE BOARD REPORT

## Linda Southworth

For the first six months of 2021, using a simplified church structure, the primary members of the Administrative Board are Linwood Fleming, Anita McCarty, and Linda Southworth. Any business needing discussion and a vote by the full Board is posted on Basecamp.

The Administrative Board was tasked with overseeing and working with the Finance Committee, igniting stewardship, and reviewing standard operating procedures. The members of the Administrative Board and the Finance Committee agreed to meet together on the third Friday of each month via Zoom. The committees are working to make sure there is a system of checks and balances between the church and J.P. Consulting using shared data.

The Administrative Board approved several requests by the Buildings and Grounds Committee including:

- having the main level carpets and bathroom floors cleaned
- additional funding for electrical outlets to be added to the Community Ministry area
- supporting the Buildings and Grounds Committee in getting drawings for the Atrium entrance and estimates for replacing the shingled roof over the main building.

The Administrative Board contacted the Row House Committee and offered suggestions regarding the development of a document for the management of the row house rentals as well as a format for providing information concerning the row houses to the congregation.

Members of the Board, along with the Personnel Committee, discussed and gladly approved payment of half of the fee for renewal of Jerusha Moses' work permit. Amanda Rone requested that her hours be reduced to 30 hours a week, which was also approved.

The Administrative Board generated and shared with the Finance Committee and the church staff some thoughts about stewardship emphasis throughout the year. These ideas include reports and videos of how our tithes and offerings are being used as well as programs that develop stewardship through fun activities for children and adults. The Board also discussed the possibility of developing a Stewardship Committee to oversee and sponsor stewardship programs.

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## **BOARD OF TRUSTEES**

Nothing to report this quarter.

## ENDOWMENT FUND BOARD REPORT

# At its annual meeting, the Endowment Fund Board of Directors approved the continuation of a contribution of \$12,200 per month to the Church. These funds will be deposited monthly to the Current Expense budget account, beginning in June 2021. The \$146,400 contribution is given as a supplement to the congregation's tithes and offerings.

Additionally, the Board agreed to reconvene in the fall to consider any special needs that the Church may have after reopening.

Bill Welstead has stepped down as President of the Board after many years of excellent service to the Fund and its Board. He will continue to serve as a member of the Board

The current members of the Board are Brenda Gradwell, President; Jim McMurray, First Vice President; Terry McMahon, Second Vice President; Penny Jenkins, Secretary/Treasurer; Jessica Corbitt, Jerry Jones; Turner Smith; Denise Walters, and Bill Welstead. Please feel free to speak with any of them if you have questions about the Endowment Fund.

The Officers and Directors of the Endowment Board thank the Church for their contributions and prayers during the life of the Endowment Fund. These resources have served as a lifeline for Tabernacle over many years and will continue to do so in the future. Please consider contributing to the Fund in memory of or in honor of special people or occasions, as part of your regular monthly giving, or in your will.

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## BUILDINGS AND GROUNDS COMMITTEE REPORT Donna Soyars

The Building and Grounds Committee continues our efforts to keep our beloved church facilities the warm and welcoming environment you remember! We are grateful for your ongoing support and understanding as we prioritize maintenance and improvement activities.

Below is a summary that highlights our facilities management activities in the first quarter of 2021:

• <u>Review of All Maintenance Contracts</u>

As you may remember, we worked with all of our routine maintenance vendors last year to update ad digitize our maintenance contracts. We have reviewed those contracts for 2021, with a slight price increase in only one vendor contract.

• <u>Roofing</u>

The Committee is implementing our strategic approach to managing our roofing needs.

Grove Avenue Portico Roof/Sanctuary Roof
The church congregation has voted approval to replace the shingled roof over the sanctuary. The B&G Committee will meet in the near future with Baker Roofing for an in depth operations review of the installation project. The job will be

## Brenda Gradwell

scheduled once materials are available and after that meeting, with communication provided to both the congregation and our neighbors before the job is underway.

o Atrium Roof

The B&G Committee is working in conjunction with the GSV Main Church Committee to finalize drawings of the new atrium exterior. These drawings will be presented to the Administrative Board for review and comment, followed by a bid process for the project. Again, we appreciate the support we have received for this important initiative.

• Roof Assurance Program

The contract with Baker Roofing for a roof assurance program was adjusted to meet our specific 2021 requirements, in light of the fact that we will probably have two new roof sections of our facilities this year. This reduced the cost of the assurance program for this year. The contract will be in effect in April 2021.

## • <u>HVAC/Boiler System</u>

- Vassars Services will complete our quarterly HVAC tune ups in early April 2021.
- We experienced a couple of boiler system blower motor issues in the first quarter and they were resolved.
- You may recall approval late last year for installation of a transformer to protect the Fellowship Hall HVAC unit from power surges. The transformer was installed in January 2021, with most of the cost covered by the generosity of one of our members.
- <u>Electrical</u>
  - Confirmed the amperage for electrical service to the third floor of the Williams Building
  - Installed new electrical outlets in support of the needs of our Community Ministry efforts
- <u>Plumbing</u>
  - $\circ$  Replaced 4 toilets in the restrooms on the 1<sup>st</sup> floor of the Williams Building, with expense paid by TCCC.
- <u>Completing Routine Maintenance</u>
  - Our annual boiler system inspection was completed in February 2021.
  - Richmond Alarm completed its routine inspection in February 2021.
  - A "spring" cleaning effort is under consideration, with implementation potentially in the 2<sup>nd</sup> quarter of this year.
  - Assessment of some exterior masonry issues are under evaluation.
  - Weeding and mulching was completed in March 2021.





Spring cleaning in preparation for reopening

#### **Financial Report**

Total Expenses in 1 <sup>st</sup> Quarter 2021	\$8,116.49
Maintenance & Improvements	\$5,854.00
Maintenance Contracts	\$2,262.49
Janitorial Supplies	\$0.00
Paid by Shared Expense or Other Money Sources	\$3,551.29
Paid by TBC	\$4,565.20

We sincerely appreciate your input and your support! And we welcome your input. Please forward any questions or suggestions to Donna Soyars.

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#### FINANCE COMMITTEE REPORT

## Kathy McGraw

The Finance Committee is eagerly anticipating the return of 'in-person' corporate worship and generally getting 'back to normal.'

#### 2021 First Quarter activities:

- A 'Thank You' to all of our Church committees, groups and personnel for keeping expenses to a minimum. We are under budget in every category. The Church ended the quarter with a deficit of \$14,061. Considering the pandemic year, however, this is very good!
- A Payroll Protection Program (PPP) loan for TBC and for TCCC was obtained in 2020. The accounting and verification of payroll expenditures to turn the loan into a grant was

completed in December. The Finance Committee was advised to postpone this "forgiveness" finalization, due to SBA changes in requirements.

- The SBA opened an opportunity for small businesses to apply for a second issuance of PPP loans during the first quarter of 2021. With Administrative Board and Finance Committee approval as application was submitted to Atlantic Union for the second round of PPP loans. The forgiveness of this loan is similar to the process for the original loan.
- As related to the above, Kathleen McGraw completed the application process, submitted to Atlantic Union who passed it on to the SBA. This second PPP loan was approved and the funds should be deposited into our operating account by the end of this week. Kathleen McGraw is also now working on the forgiveness application for the original PPP loan and hopes to have that completed and submitted by the end of the month.
- The Church's initial 2021 budget covers six months (through this coming June 2021). In June/July 2021 we will have the opportunity to 'recalibrate' or extend the current projection(s) for the rest of the calendar year.
- Finally, the banking and accounting system changes (completed last year) have resulted in improved efficiency and cost savings.

Please feel free to contact a Finance Committee member with any questions, suggestions, or concerns.

Thank you to everyone for your support and contributions.

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## PERSONNEL COMMITTEE

Nothing to report this quarter.

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## **ROW HOUSES OVERSITE COMMITTEE**

**Jim McMurray** 

Nathan Hatfield

No report this quarter.

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## Tabernacle Baptist Church Revenue & Expenses Budget Performance March 2021

Accrual Basis

Accrual Basis		March 2021			
	Mar 21	Budget	Jan - Mar 21	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
2000 - Revenues					
201 - Tithes & Offerings					
201.1 - Current Expense Only	0.00		300.00		
201 - Tithes & Offerings - Other	19,999.14	28,527.00	62,520.64	85,581.00	171,162.00
Total 201 - Tithes & Offerings	19,999.14	28,527.00	62,820.64	85,581.00	171,162.00
202 - Endowment Fund	12,200.00	12,200.00	36,600.00	36,600.00	73,200.00
202 - Interest Income	1.59	12,200.00	3.49	30,000.00	73,200.00
203 - Grant Income	0.00		2,000.00		
204 - Grant meome			2,000.00		
Total 2000 - Revenues	32,200.73	40,727.00	101,424.13	122,181.00	244,362.00
Total Income	32,200.73	40,727.00	101,424.13	122,181.00	244,362.00
Expense					
6000 - Expenses					
610 - Missions Ministry					
611 - Cooperative Missions	799.96	1,141.08	2,502.82	3,423.24	6,846.48
612 - Richmond Baptist Assoc.	100.00	142.64	312.86	427.92	855.84
613 - Camp Alkulana	199.99	285.27	625.70	855.81	1,711.62
614 - Europe Missions	159.99	228.22	500.56	684.66	1,369.32
615 - ReEstablish Richmond	399.98	570.54	1,251.41	1,711.62	3,423.24
616 - Asia Missions	159.99	228.22	500.56	684.66	1,369.32
617 - Metro Baptist NY Missions	80.00	114.11	250.29	342.33	684.66
618 - Children/Youth Giving	100.00	142.64	312.86	427.92	855.84
619 - Community Ministry	83.33	83.30	249.99	249.96	499.95
Total 610 - Missions Ministry	2,083.24	2,936.02	6,507.05	8,808.12	17,616.27
620 - Staff Salaries & Wages					
621 - Salary Senior Pastor	6,741.70	7,303.50	20,225.10	21,910.50	43,821.00
622 - Minister of Music & Worsh	2,800.00	3,267.00	8,400.00	9,801.00	19,602.00
623 - Children's Minister	1,221.76	1,323.55	3,665.28	3,970.65	7,941.30
626 - Associate Pastor Salary	2,755.00	3,200.00	8,265.00	9,600.00	19,200.00
627 - Director Community Minist	1,333.60	1,559.00	4,634.26	4,677.00	9,354.00
628 - Music Assistant Director	449.76	1,021.00	1,349.28	3,063.00	6,126.00
629 - Music Vocalist	434.76	471.00	1,304.28	1,413.00	2,826.00
630 - Music Pianist	830.76	900.02	2,492.28	2,700.06	5,400.12
631 - Communications Director	3,500.00	3,833.33	10,860.40	11,499.99	22,999.98
632 - Financial Assistant	1,120.00	1,600.00	3,360.00	4,800.00	9,600.00
633 - Custodian	2,714.16	2,940.31	8,142.48	8,820.93	17,641.86
634 - Logistical Coordinator	492.00		1,476.00		
634.1 - Nursery Attendants	0.00	666.67	0.00	2,000.01	4,000.02
635 - Benefits					
636 - Health Insurance	370.04	500.00	668.20	1,500.00	3,000.00
637 - Retirement	674.84	835.54	1,864.52	2,506.62	5,013.24

## Tabernacle Baptist Church Revenue & Expenses Budget Performance March 2021

#### Accrual Basis

Basis					
	Mar 21	Budget	Jan - Mar 21	YTD Budget	Annual Budget
638 - Employer FICA 639 - Additional Wages	983.55 0.00	929.36 565.83	2,889.48 0.00	2,788.08 1,697.49	5,576.16 3,394.98
Total 635 - Benefits	2,028.43	2,830.73	5,422.20	8,492.19	16,984.38
Total 620 - Staff Salaries & Wages	26,421.93	30,916.11	79,596.56	92,748.33	185,496.66
640 - Worship & Music Ministry					
641 - Instrument Maintenance	0.00	417.00	0.00	1,251.00	2,502.00
643 - Worship Supplies	44.26	50.00	55.37	150.00	300.00
644 - Audio Visual	190.00	85.00	190.00	255.00	510.00
645 - COVID-19 Expenses	0.00	50.00	0.00	150.00	300.00
Total 640 - Worship & Music Ministry	234.26	602.00	245.37	1,806.00	3,612.00
650 - Fellowship					
653 - Fellowship Meals	0.00	0.00	0.00	1,500.00	1,500.00
654 - Flowers	22.00	25.00	22.00	75.00	150.00
656 - Decorating & Silver	0.00	20.00	0.00	60.00	120.00
Total 650 - Fellowship	22.00	45.00	22.00	1,635.00	1,770.00
660 - Discipleship					
661 - Bible Study Groups	0.00	108.00	280.89	324.00	648.00
663 - Small Group Resources	0.00	20.00	58.52	60.00	120.00
664 - Youth	0.00	185.00	106.33	555.00	1,110.00
665 - Children	0.00	250.00	0.00	750.00	1,500.00
Total 660 - Discipleship	0.00	563.00	445.74	1,689.00	3,378.00
670 - Office & Administration					
671 - Payroll Services	58.36	280.00	171.06	840.00	1,680.00
674 - Admin Staff Other	0.00	60.00	0.00	180.00	360.00
676 - Postage	0.00	30.00	0.00	90.00	180.00
677 - Copier	-110.00	332.00	656.67	996.00	1,992.00
679 - Subscriptions/Renewals	0.00	222.00	767.00	666.00	1,332.00
680 - Contracts/Service Agree.	741.53	650.00	1,874.43	1,950.00	3,900.00
681 - Office Supplies	0.00	57.00	152.60	171.00	342.00
685 - Hospitality Pastor	0.00	125.00	0.00	375.00	750.00
686 - Internet Service & Web	0.00	150.00	0.00	450.00	900.00
689 - Misc. Bank Fees	310.03		881.38		
Total 670 - Office & Administration	999.92	1,906.00	4,503.14	5,718.00	11,436.00
690 - Building, Grounds & Vans					
691 - Bus Maintenance & Gas	0.00	208.00	0.00	624.00	1,248.00
693 - Electricity	894.22	1,450.00	2,987.50	4,350.00	8,700.00
694 - Gas, Water & Sewer	1,057.41	1,300.00	2,159.42	3,900.00	7,800.00
695 - City Stormwater	0.00	81.00	0.00	243.00	486.00
696 - Telephone	145.79	150.00	571.09	450.00	900.00

Accrual Basis		March 2021				
	Mar 21 Budget		Jan - Mar 21	YTD Budget	Annual Budget	
697 - Insurance	0.00	0.00	12,006.08	10,948.00	21,896.00	
698 - Janitorial	0.00	250.00	0.00	750.00	1,500.00	
699 - Maintenance & Improv.	0.00	1,333.33	4,684.00	3,999.99	7,999.98	
700 - Maintenance & Contracts	152.63	1,922.00	1,756.89	5,766.00	11,532.00	
Total 690 - Building, Grounds & Vans	2,250.05	6,694.33	24,164.98	31,030.99	62,061.98	
Total 6000 - Expenses	32,011.40	43,662.46	115,484.84	143,435.44	285,370.91	
Total Expense	32,011.40	43,662.46	115,484.84	143,435.44	285,370.91	
Net Ordinary Income	189.33	-2,935.46	-14,060.71	-21,254.44	-41,008.91	
Net Income	189.33	-2,935.46	-14,060.71	-21,254.44	-41,008.91	

#### Tabernacle Baptist Church

#### Summary of Bank Balances and Restricted Funds

#### March 2021

	Current Month			Prior Month		<u>.</u>
Bank Account Balances		March 2021		February 2021		Net Change
Atlantic Union Checking	\$	227,433.79	\$	202,881.26	\$	24,552.53
Fellowship Fund	\$	4,486.46	\$	4,486.46		
God-Sized Vision Account	\$	210,795.58	\$	210,795.58	\$	-
Total	\$	442,715.83	\$	418,163.30	\$	24,552.53

		E	Beginning Balance	Res	tricted Revenue	Re	stricted Expenses	En	ding Balance
Temporary Restricted									
	301 - Emergency Church Fund	\$	1,825.92	\$	-	\$	-	\$	1,825.92
	302 - Contingency Fund	\$	66,209.29	\$	25,000.00	\$	-	\$	91,209.29
	303 - Forward Future Fund (Building)	\$	14,125.05	\$	50.56	\$	-	\$	14,175.61
	304 - Music	\$	6,733.93	\$	-	\$	-	\$	6,733.93
	305 - Childrens Music Camp	\$	1,327.77	\$	-	\$	-	\$	1,327.77
	306 - Youth Group/Youth Camp	\$	4,162.94	\$	42.44	\$	-	\$	4,205.38
	307 - NY Mission Trip	\$	4,409.82	\$	25.56	\$	-	\$	4,435.38
	308 - Youth/Children Giving Project	\$	1,566.60	\$	100.00			\$	1,666.60
	309 - Childrens Ministry	\$	2,017.73			\$	-	\$	2,017.73
	310 - Pastoral/Youth Intern	\$	13,553.43			\$	2,701.80	\$	10,851.63
	311 - Pastors Discretionary Fund	\$	6,520.18	\$	2,000.00			\$	8,520.18
	312 - Conversational English Team	\$	119.31	\$	-	\$	-	\$	119.31
	313 - Deacon Fund	\$	218.71	\$	-	\$	-	\$	218.71
	314 - Parking Lot	\$	2,444.47	\$	393.10			\$	2,837.57
	315 - Citizenship Sponsor	\$	8.31			\$	-	\$	8.31
	316 - Churchwide Retreat	\$	(365.23)	\$	-	\$	-	\$	(365.23)
		\$	124,878.23	\$	27,611.66	\$	2,701.80	\$	149,788.09
Special Church Function Funds	321 - Camp Scholarship Fund	\$	2,920.54	\$	-	\$	-	\$	2,920.54
	322 - Easter Lilies	\$	453.00	\$	-	\$	-	\$	453.00
	323 - Poinsettias	\$	135.44	·				\$	135.44
	324 - Endowment	\$	150.00					\$	150.00
	325 - Community Pantry	\$	16,015.91	\$	203.33	\$	251.42	, \$	15,967.82
	326 - Table Ministry	\$	3,696.73	\$	-	\$	-	, \$	3,696.73
	327 - Facilities Use/Refurbishment	\$	8,343.28	\$	100.00	-		\$	8,443.28
	327.1 Carpet	\$	2,000.00					\$	2,000.00
	328 - Christmas Baskets	\$	1,104.88					\$	1,104.88
		\$	34,819.78	\$	303.33	\$	251.42	\$	34,871.69
Special Projects	331 - Teacher Scholarship Frances Thrift	\$	1,729.20	\$	-	\$	-	\$	1,729.20
	Total Special Projects	\$	1,729.20	\$	-	\$	-	\$	1,729.20
	Total Special Church Function Funds	\$	36,548.98	\$	303.33	\$	251.42	\$	36,600.89
Renovation Project	341 - Renovation Project (Row Houses)	\$	727.03	\$	-	\$	-	\$	727.03

	342 - Renovation Williams Building	\$	454.17	\$ -	\$ -	\$ 454.17
	343 - Renovation Main Church		209,614.38	\$ -	\$ -	\$ 209,614.38
	Total Renovation Project	\$	210,795.58	\$ -	\$ -	\$ 210,795.58
Missions	351 - Missions Trips Burma	\$	3,629.90	\$ 60.00	\$ -	\$ 3,689.90
	352 - Burma Teacher Fund	\$	18,567.21	\$ 575.00	\$ -	\$ 19,142.21
	352.1 - Local Support	\$	-	\$ -	\$ -	\$ -
	353 - Camp Alkulana	\$	62.04	\$ -	\$ -	\$ 62.04
	Total Missions	\$	22,259.15	\$ 635.00	\$ -	\$ 22,894.15
		-				
	360 - Ionization Equipment Install	\$	357.50			\$ 357.50
	361 - Install Transformers	\$	2,000.00			\$ 2,000.00
	Total Temporary Restricted	\$	396,839.44	\$ 28,549.99	\$ 2,953.22	\$ 422,436.21

Tabernacle Child Care Center

**Budget** 

#### Revenue & Expenses Budget Performance March 2021

Jan - Mar 21

206.27

**YTD Budget** 

1.125.00

Accrual Basis Mar 21 Ordinary Income/Expense Income

247 - Office Supply Expense

73.62

Income 1000 - Revenues 110 - Income 69.108.00 73.682.92 206.518.00 221,048.76 884.194.92 111 - Child Care Fees 0.00 279.17 3.550.00 837.51 112 - Administrative Fees 3.350.00 50.00 62.50 50.00 187.50 750.00 113 - Wait Fees 114 - Interest Income 1.93 5.52 210,123.52 Total 110 - Income 69.159.93 74.024.59 222,073.77 888.294.92 210,123.52 Total 1000 - Revenues 69,159.93 74,024.59 222,073.77 888,294.92 0.00 299.83 899.49 **Grant Income** 3.598.00 3,598.00 69,159.93 222,973.26 **Total Income** 74,324.42 213,721.52 891,892.92 Expense 2000 - Expenses 210 - Salaries & Benefits 56,086.28 61,291.83 161,766.44 183,875.49 735,502.00 220 - Staff Support & Develop. 221 - Staff Gifts 52.36 41.66 171.24 124.98 500.00 12.128.49 222 - Payroll Tax Expense 4.185.47 4.656.33 13.968.99 55.876.00 41.66 500.00 223 - Staff Relations 0.00 0.00 124.98 224 - Director Meetings & Conf 0.00 16.66 0.00 49.98 200.00 12,299.73 4.237.83 4.756.31 57.076.00 Total 220 - Staff Support & Dev... 14.268.93 230 - Child Dev, Enrich, Nutri 145.24 83.33 175.14 249.99 1.000.00 231 - Books/Educational Supp. 177.02 225.00 624.62 675.00 2.700.00 232 - Craft Supplies 1.262.56 2.666.66 4.746.47 7.999.98 32.000.00 233 - Food & Supplies 234 - Toys 226.11 133.33 512.38 399.99 1,600.00 Total 230 - Child Dev, Enrich, N... 1,810.93 3,108.32 6,058.61 9,324.96 37,300.00 240 - Supportive Svs & Tech 241 - Staff Background Chec... 220.25 33.33 260.25 99.99 400.00 0.00 23.75 0.00 71.25 285.00 242 - Accident Insurance 243 - Workers Comp 0.00 546.08 0.00 1.638.24 6,553.00 244 - Liability Insurance 0.00 25.00 0.00 75.00 300.00 245 - Copier 110.00 112.50 330.00 337.50 1.350.00 246 - Miscellaneous 48.13 125.00 234.02 375.00 1,500.00

375.00

Annual Budget

4,500.00

## Tabernacle Child Care Center Revenue & Expenses Budget Performance

Accrual Basis		March 2021			
	Mar 21	Budget	Jan - Mar 21	YTD Budget	Annual Budget
248 - Technology/Tablets 2491 - Payroll Expenses	184.72 160.36	416.66 383.33	1,097.80 475.06	1,249.98 1,149.99	5,000.00 4,600.00
Total 240 - Supportive Svs & T	797.08	2,040.65	2,603.40	6,121.95	24,488.00
250 - Facility Svs & Support					
251 - Carpet-New & Cleaning	0.00	91.66	0.00	274.98	1,100.00
253 - General Equip/Furnishi	0.00	625.00	0.00	1,875.00	7,500.00
254 - Repairs & Maintenance	2,239.65	625.00	2,334.01	1,875.00	7,500.00
255 - Janitorial Supplies	0.00		0.00		
256 - Disposal Service	75.18	67.50	225.54	202.50	810.00
257 - Telephone	246.78	83.33	528.53	249.99	1,000.00
258 - Utilities	975.81	1,500.00	2,438.61	4,500.00	18,000.00
Total 250 - Facility Svs & Supp	3,537.42	2,992.49	5,526.69	8,977.47	35,910.00
Total 2000 - Expenses	66,469.54	74,189.60	188,254.87	222,568.80	890,276.00
Total Expense	66,469.54	74,189.60	188,254.87	222,568.80	890,276.00
Net Ordinary Income	2,690.39	134.82	25,466.65	404.46	1,616.92
Net Income	2,690.39	134.82	25,466.65	404.46	1,616.92

#### Tabernacle Child Care Center

#### Summary of Bank Balances and Restricted Funds

#### March 2021

2	Current Month		Prior Mor	ıth	-				
Bank Account Balances	March 2021		February 2	021		Net Change			
Atlantic Union	\$	225,150.16	\$	193,323.69	\$	31,826.47			
Total	\$	225,150.16	\$	193,323.69	\$	31,826.47			
			1		1				
			Beginning Balance		Restrict	ed Revenue	Restricted Expenses	Ending	g Balance
Temporary Restricted									
	Parent Fund		\$	3,286.62				\$	3,286.
	Special Projects Fund		\$	33,144.20	\$	-	\$	- \$	33,144.

1,199.72

10,000.00

887.00

4,682.45

8,929.01 \$

87,747.88

33,921.73

183,798.61 \$

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Pre-K Fund

Playground Fundraiser

Classroom Equipment

VBF Investments

TCCC Reserve

Teacher Scholarship F. Thrift

**Total Temporary Restricted** 

TCCC-HVAC Williams Bldg Fund

3,286.62

33,144.20

1,169.72

10,000.00

887.00

4,682.45

8,769.01

87,747.88

33,921.73

183,608.61

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